

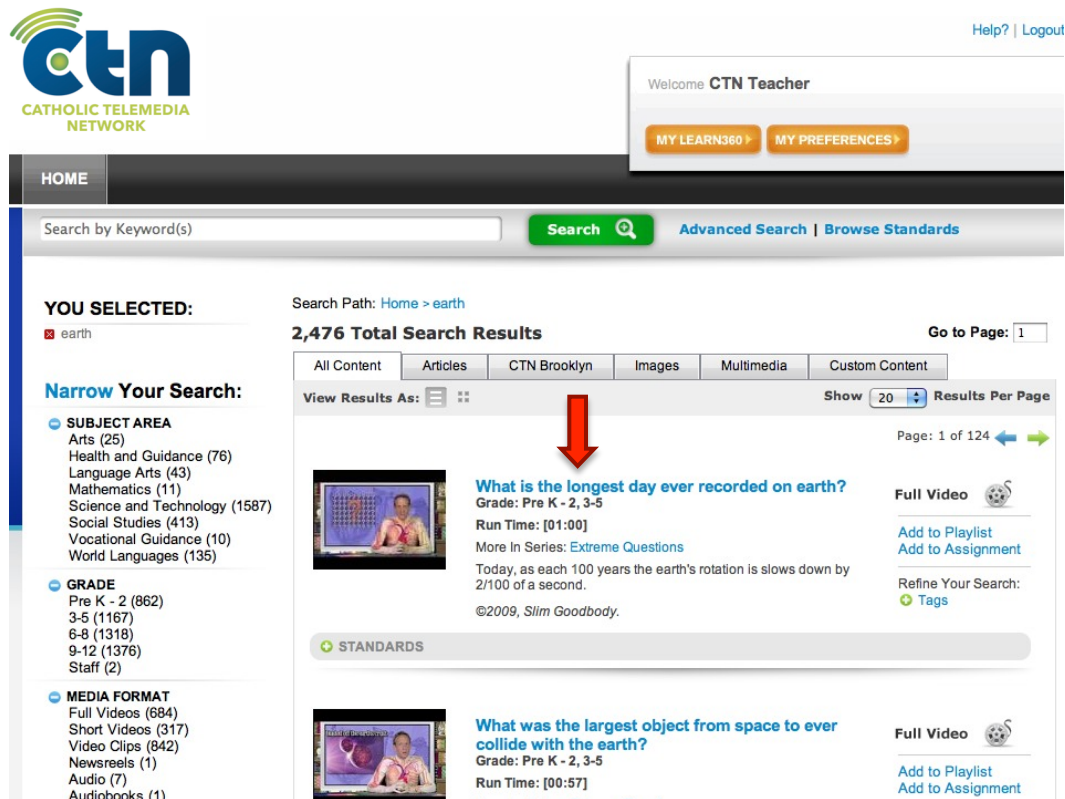
## Searching and Saving Favorites

*(How to search 3 different ways and save your favorite searches)*

There are 3 different ways to conduct a search on Learn360: Basic Search, Advanced Search or Search by Standards.

### Basic Search

1. **Login to your Learn360 account**
2. **Type what you'd like to search for in the *Search by Keyword(s)* text box and click the green SEARCH button**
3. **The results for your search will show up on the SEARCH RESULTS PAGE**
4. **Click the Title of the video or media to view more details and to view the video or media *(title is in blue to the right of the video/media image)***



The screenshot shows the Learn360 website interface. At the top left is the CTN logo. A navigation bar includes 'HOME' and a search box labeled 'Search by Keyword(s)' with a green 'Search' button. To the right of the search box are links for 'Advanced Search' and 'Browse Standards'. A user login area at the top right says 'Welcome CTN Teacher' with buttons for 'MY LEARN360' and 'MY PREFERENCES'. Below the search bar, the search path is 'Home > earth' and the total results are '2,476 Total Search Results'. A 'Go to Page: 1' dropdown is visible. The search results are categorized by 'All Content', 'Articles', 'CTN Brooklyn', 'Images', 'Multimedia', and 'Custom Content'. The 'View Results As:' section shows a list icon and a 'Show 20 Results Per Page' dropdown. The first result is a video titled 'What is the longest day ever recorded on earth?' in blue text. A red arrow points to this title. Below the title, it shows 'Grade: Pre K - 2, 3-5', 'Run Time: [01:00]', and 'More In Series: Extreme Questions'. The video thumbnail shows a person speaking. The second result is 'What was the largest object from space to ever collide with the earth?' also in blue text, with 'Grade: Pre K - 2, 3-5' and 'Run Time: [00:57]'. The left sidebar contains 'YOU SELECTED: earth' and 'Narrow Your Search:' with filters for 'SUBJECT AREA' (Arts, Health and Guidance, Language Arts, Mathematics, Science and Technology, Social Studies, Vocational Guidance, World Languages), 'GRADE' (Pre K - 2, 3-5, 6-8, 9-12, Staff), and 'MEDIA FORMAT' (Full Videos, Short Videos, Video Clips, Newsreels, Audio, Audiobooks).

Image 1

5. Click **ADD TO FAVORITES** (blue, right corner of video window, above video formats) to save the video or media

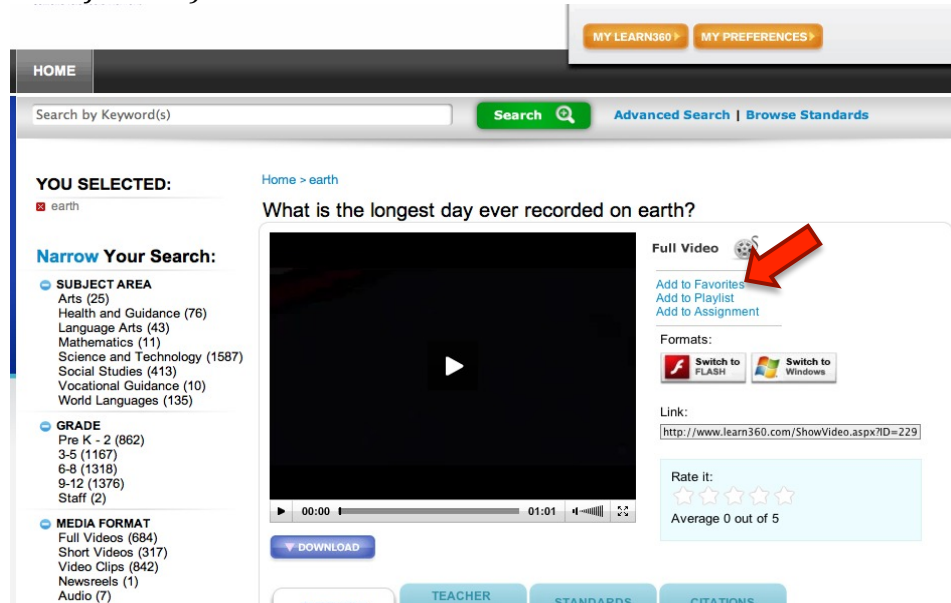


Image 2

## Advanced Search

1. **Login to your Learn360 account**
2. Click **ADVANCED SEARCH** (in blue, next to the green Search button)
3. **Type in you keyword(s) in the KEYWORD text field.** (All other fields are optional. You can narrow down your search as much or as little as you would like.)
4. Click the green **SEARCH** button (bottom right corner)
5. The results for your search will show up on the **SEARCH RESULTS PAGE**
6. Click the **Title of the video or media to view more details and to view the video or media** (title is in blue to the right of the video/media image)\*See image 1
7. Click **ADD TO FAVORITES** (blue, right corner of video window, above video formats) \*See image 2

## Search by Standards

1. **Login to your Learn360 account**
2. Click **BROWSE STANDARDS** (in blue, near the green Search button)
3. The **BROWSE STANDARDS** window will pop up allowing you to select **State Standards, Common Cores Standards, or 21<sup>st</sup> Century Standards.**
4. **Select COMMON CORE STANDARDS**
5. **Continue to narrow down your search by selecting either Mathematics or Language Arts.**

6. **Narrow down your search further by selecting your grade level and standard.** *(the number of resources for each standard are located in blue text next to and above the standard)*
7. **Make a selection by clicking VIEW X RESOURCES MEETING THIS STANDARD** *(located in blue text above the standard)*

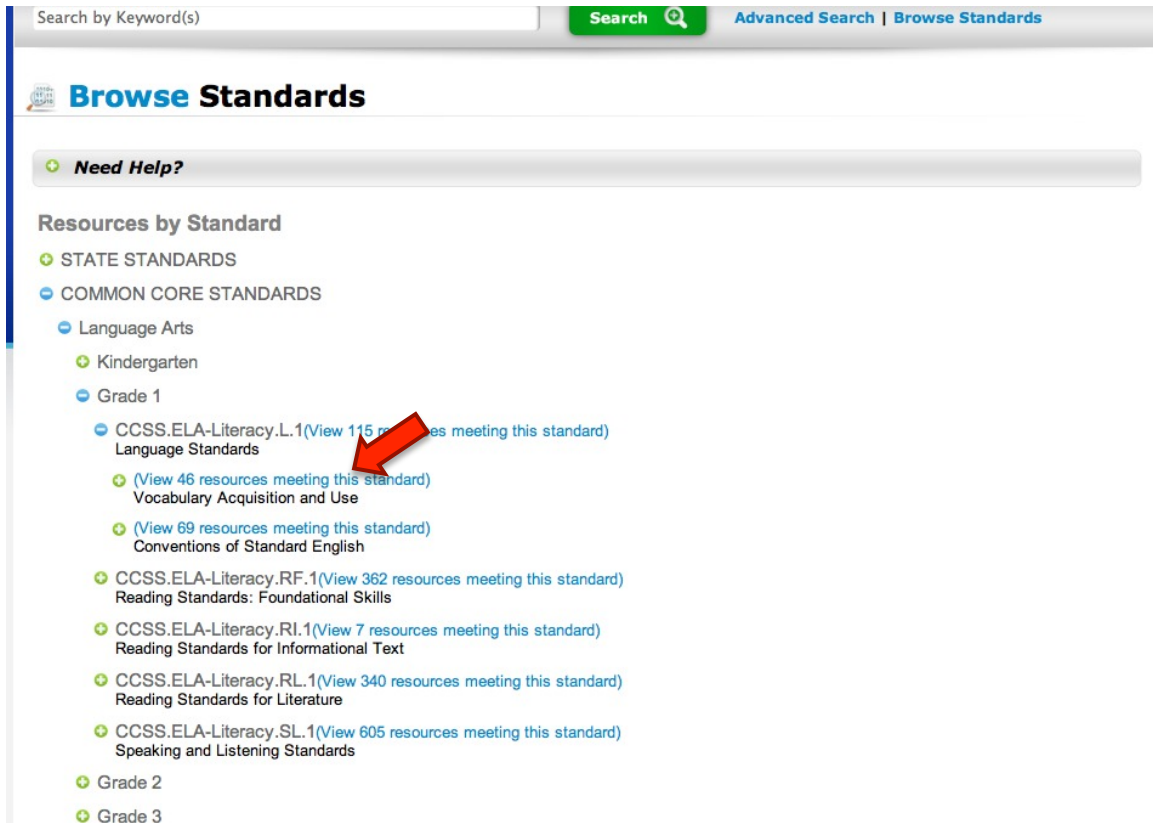


Image 3

8. **The results for your search will show up on the SEARCH RESULTS PAGE**
9. **Click the Title of the video or media to view more details and to view the video or media** *(title is in blue to the right of the video/media image)\*See image 1*
10. **Click ADD TO FAVORITES** *(blue, right corner of video window, above video formats) \*See image 2*

## **Viewing your Favorites**

*(saved videos)*

- 1. Make sure your are logged in to your Learn360 account**
- 2. Click the MY LEARN360 tab** *(orange, top right corner, under your name)*
- 3. Click the MY FAVORITES tab** *(black tab, below the search box)*
- 4. Click the title of the video or media and click VIEW to view the video/media, add to an assignment, or add to a playlist**

**\*\*See the directions *Creating Assignments* on the [ctnbq.org](http://ctnbq.org) website for further information on creating assignments using videos/media saved to favorites.**

*If you have any questions, contact CTN at [ctn@desalesmedia.org](mailto:ctn@desalesmedia.org)  
or call 718-499-9705*



*Learn360 Tech Support: 866-279-4090  
Support Hours: 8:00 a.m. – 6:00 p.m. EST*

